



CORPORATE HEALTH AND SAFETY COMMITTEE - 6TH OCTOBER 2005

**SUBJECT: DRAFT HEALTH AND SAFETY POLICIES – LONE WORKING, DSE,
CONTRACTORS, MOBILE PHONES AND DRIVING**

REPORT BY: DIRECTOR OF THE ENVIRONMENT

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the current position regarding the draft policies on Lone Working, Display Screen Equipment, Contractor Selection, Management and Monitoring and Mobile Phones and Driving.

2. SUMMARY

- 2.1 It was agreed at the last Corporate Health and Safety Committee that there would be further consultation with the Trade Unions on the drafts of the above policies. The Health and Safety Manager would then meet with the Chair of the Corporate Health and Safety Committee, to approve the amended policies under special delegated powers of the Corporate Health and Safety Committee.
- 2.2 Consultation took place with the Trade Unions and subject to minor amendments the draft policies on Lone Working, Display Screen Equipment and Contractor Selection, Monitoring and Management were approved.
- 2.3 No agreement could be reached with the Trade Unions on the draft Mobile Phones and Driving Policy. As a result a report will be presented to the Corporate Management Team outlining the options and allowing the Corporate Management Team to make a final decision as to the Authority's position.
- 2.4 The Chair of the Corporate Health and Safety Committee and the Health and Safety Manager met on 19th September to discuss the changes requested by the Trade Unions. The changes were accepted and the draft policies approved.
- 2.5 The draft policies on Lone Working, Display Screen Equipment and Contractor Selection, Monitoring and Management will now be subject to a CMT and Cabinet approval prior to being adopted as Caerphilly County Borough Council policies.

3. RECOMMENDATION

- 3.1 That the contents of the report be noted

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Councillor Paul Ford, Cabinet Member
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